

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

October 15, 1976

**For the confidential information
of the Board of Trustee**

THE UNIVERSITY OF WYOMING
 Minutes of
 THE TRUSTEES
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<u>Table of Contents</u>	<u>Page</u>
ROLL CALL-----	1
APPROVAL OF MINUTES-----	1
ANNOUNCEMENTS-----	1
APPOINTMENT -- Mark S. Boyce-----	2
HONORIFIC APPOINTMENTS	
1. Frank L. Sievers-----	2
2. Donald W. Smitherman-----	2
APPOINTMENT OF PART-TIME FACULTY-----	2
REAPPOINTMENT -- Robin A. Lundwall-----	3
CHANGES IN ASSIGNMENT	
1. William L. Pancoe-----	3
2. Marianne W. Devoe-----	3
3. Jean S. Johnson-----	3
4. Donald K. Rolston-----	3
LIBRARY SECURITY SYSTEM-----	4
RETIREMENT -- Margaret Plumb Lake-----	4
RESIGNATIONS	
1. Bernard Ortiz de Montellano-----	4
2. Richard A. Dirks-----	4
3. Irvin W. Skelton-----	4
SUMMER SCHOOL OPERATING BUDGET -- 1977-78-----	5
SUMMER SCHOOL TUITION IN THE UNIVERSITY SCHOOL PROGRAM-----	5
CHANGE TO UNIVERSITY REGULATION 700--FACULTY BYLAWS (Article II, Section 4)-----	6
ACCREDITATION REPORTS-----	6
AUDIT REPORT-----	7
STAFF COUNCIL-----	7
BUDGET COMMITTEE-----	8
PHYSICAL PLANT-----	8

	<u>Page</u>
MEDICAL EDUCATION COMMITTEE-----	11
CONTRACT, GRANTS, GIFTS, AND SCHOLARSHIPS-----	11
MAITERS FOR REPORT AND/OR PRELIMINARY CONSIDERATION-----	11
ADJOURNMENT AND DATE OF NEXT MEETING-----	12

THE UNIVERSITY OF WYOMING
Minutes of
THE TRUSTEES
October 15, 1976

A regular meeting of the Trustees of The University of Wyoming was called to order by Vice President Brodrick at 11:30 a.m. on October 15, 1976, in the Board Room of Old Main.

ROLL CALL

The following Trustees answered roll call: Brodrick, Bunning, Gillaspie, Hines, McEwan, Sullivan, Thorpe, True, Wilson, and ex officio members Carlson, Schrader, and Lawton. Messrs. McCue, Quealy, and Smith attended the executive session held prior to the open meeting; however, they were not present during the open session as they were attending a meeting of the ad hoc Committee on Athletic-Recreational Facilities. When the roll was called, Governor Herschler was not present as he was also at that Committee meeting. Governor Herschler is recorded as being present at the time he joined the meeting.

Also, Dr. E. B. Jakubauskas, Vice President for Academic Affairs; Dr. Clarence W. Bahs, Chairperson for the Faculty Senate; and Dr. Myron Johns, Director of Alumni Relations, were in attendance.

APPROVAL OF MINUTES

Vice President Brodrick asked if there were any additions or corrections to the minutes of the meeting of September 10, 1976. It was moved by Mr. Hines, seconded by Mr. Sullivan, and carried that the minutes of the meeting of September 10, 1976, be approved as circulated.

ANNOUNCEMENTS

President Carlson advised that lunch would be served at 12:00 noon and that the Trustees would be joined by students Denny Gallegos, June Nelson, Lisa Norris, Barbara Whisler, Debbie McGraw, and Peggy Hoag. Mr. Gallegos

is Pistol Pete. The other students are all cheerleaders. Further, Dr. Carlson advised that the Trustees were invited by the Associated Students of The University of Wyoming to a get acquainted party on Saturday, October 16, at 10:00 a.m. in the Senate Chambers of the Student Union.

President Carlson announced that the University Orchestra and Chorus would be performing at the Concert Hall on December 10 at 8:00 p.m. Trustees wanting to attend this event should contact the President's office for tickets.

President Carlson then asked that matters contained in the President's Report be considered and, on the basis of discussion that took place during the executive session, the following actions were taken.

APPOINTMENT

Mr. Bunning moved confirmation of the appointment of Mark S. Boyce as Supply Instructor in Zoology and Physiology for the 1976-77 academic year, effective August 23, 1976. The motion was seconded by Dr. Thorpe, and it carried.

HONORIFIC APPOINTMENTS

It was moved by Dr. Thorpe, seconded by Mrs. McEwan, and carried to approve the following honorific appointments as recommended by President Carlson.

1. Frank L. Sievers as Adjunct Professor of Guidance and Counselor Education for the period August 1, 1977 through July 31, 1980.

2. Donald W. Smitherman as Adjunct Professor of Special Education for the period January 1, 1978 through December 31, 1980.

APPOINTMENT OF PART-TIME FACULTY

President Carlson advised that as a matter of information he had included a listing of the part-time faculty appointments in the President's Report.

REAPPOINTMENT

It was moved by Mr. Bunning, seconded by Mr. Gillaspie, and carried that Robin A. Lundwall be reappointed as Temporary Instructor in Guidance and Counseling for the period June 1, 1976 through May 31, 1977.

CHANGES IN ASSIGNMENT

It was moved by Mr. Hines, seconded by Mr. Wilson, and carried that changes in assignment for the following personnel be approved as recommended by President Carlson.

1. William L. Pancoe, Professor of Zoology and Physiology, be assigned one-third to the College of Arts and Sciences and two-thirds to the College of Human Medicine with the designation as Assistant to the Dean for Student Programs. Dr. Pancoe was previously assigned one-third to the College of Arts and Sciences, one-third to the College of Health Sciences, and one-third to the College of Human Medicine with the designation as Professional Schools Contract and Placement Officer.

2. Marianne W. Devoe, presently Supply Assistant Professor of Educational Foundations (half-time), be reassigned as a full-time Temporary Assistant Professor of Educational Foundations for the 1976-77 academic year, effective August 23, 1976.

3. Jean S. Johnson, presently Instructor in the University Library, be reassigned as Instructor and Coordinator of Public Services in the University Library, effective November 1, 1976.

4. Donald K. Rolston, presently Assistant Professor of Agricultural Extension and State 4-H Leader, be reassigned as Assistant Professor of Agricultural Extension and Assistant Director for County Operations, effective November 1, 1976.

LIBRARY SECURITY SYSTEM

Mr. Hines advised that he would like to have a report on the library security system to see if the new system had cut down on the number of books being lost. Vice President Jakubauskas advised that the security system had helped and that fewer books were now being lost. Dr. Jakubauskas will give a report on the library security system at the next meeting.

RETIREMENT

Mr. Bunning moved that Margaret Plumb Lake, Assistant Professor of Music Education in University School and the Department of Curriculum and Instruction, be granted retirement as Assistant Professor Emeritus, effective May 15, 1977, in accordance with the recommendation of President Carlson and the Regulations of the Trustees. The motion was seconded by Dr. Thorpe, and it carried.

RESIGNATIONS

It was moved by Mr. Wilson, seconded by Dr. Thorpe, and carried that the following resignations be accepted, to be effective on the dates indicated.

1. Bernard Ortiz de Montellano, Associate Professor of Arts and Sciences and Coordinator for Minority Academic Affairs, effective September 17, 1976.
2. Richard A. Dirks, Temporary Associate Professor of Atmospheric Science, effective October 24, 1976.
3. Irvin W. Skelton, University Extension Agent, Natrona County, effective October 31, 1976.

SUMMER SCHOOL OPERATING
BUDGET -- 1977-78

In accordance with the recommendation from President Carlson, Mr. Bunning moved that authorization be granted to proceed with plans for the 1977 Summer School on the basis of the following tentative budget for the 1977-78 fiscal year.

THE UNIVERSITY OF WYOMING
Summer School Budget - 1977-78

	<u>Proposed Budget</u> 1977-78	
<u>Income</u>		
Fee Income	\$292,000	
Supplement	<u>484,354</u>	
Total		<u>\$776,354</u>
 <u>Estimated Expenditures</u>		
Personal Services		
Full Time Salaries	27,964	
Part-time Salaries		
Teaching Assistants	25,920	
Other	<u>712,552</u>	
Total		766,436
 <u>Expense Items</u>		
Travel - Out of State - Deans	941	
Other Services	4,350	
Supplies	3,067	
Contractual Services	<u>1,560</u>	
Total		<u>9,918</u>
 GRAND TOTAL		<u>\$776,354</u>

The motion was seconded by Mr. Sullivan, and it carried.

SUMMER SCHOOL TUITION IN
THE UNIVERSITY SCHOOL PROGRAM

After discussion, Mr. Sullivan moved the approval of an increase in Summer School tuition in the University School from \$20 to \$30 per course for the five-week program, effective Summer 1977. The motion was seconded by Mr. Hines, and it carried.

Dr. Jakubauskas noted that there are a number of special fees presently being charged on campus and that some departments are now requesting that the amount of certain special fees be increased. A

review is being made of all such fees and a report will be made to the Trustees at a future meeting.

CHANGE TO UNIVERSITY REGULATION 700--
FACULTY BYLAWS (Article II, Section 4)

In order to include the
Dean of the College of Human

Medicine as an ex officio member of the Faculty Senate, Mr. Sullivan moved that University Regulation 700, Faculty ByLaws, (Article II, Faculty Senate, Section 4.), be immediately amended to read as follows:

Article II. FACULTY SENATE

. . .

Section 4. Membership of Senate.

b. Ex officio members shall be the President of the University, the Vice President for Academic Affairs, the Vice President for Student Affairs, the Vice President for Research, and the Vice President for University Extension; the Deans of Agriculture, Arts and Sciences, Commerce and Industry, Education, Engineering, Health Sciences, Human Medicine, Law, and the Graduate School; the Registrar, and the President of the Associated Students of The University of Wyoming or his designated student representative, all having the same privileges as elected members except the right to vote.

. . .

The motion was seconded by Mrs. McEwan, and it carried.

ACCREDITATION REPORTS

As a matter of information, President

Carlson reported that the University had

been advised that the Committee on Accreditation of the American Psychological Association had voted to continue the full accreditation of the doctoral training program in clinical psychology at The University of Wyoming.

Dr. Carlson announced that the University had been advised that the Committee on Accreditation of the American Bar Association had resolved to accept the progress report on the construction of a new building for The University of Wyoming College of Law, which new building will correct deficiencies noted in a report dated October 3, 1975. The Committee also resolved that a further progress report be furnished to the Committee on

or before July 1, 1977, concerning completion and occupancy of the new Law Building and correction of deficiencies in the physical plant which were described in a report dated May 19, 1975.

AUDIT REPORT

It was moved by Mr. Sullivan, seconded by Mr. Bunning, and carried to accept the audit report prepared by McGladrey, Hansen, Dunn and Company, as required by the January 15, 1974, June 1, 1975-A and December 1, 1975-B Bond Resolutions for the fiscal period ending June 30, 1976.

Mr. J. R. Geraud, University Legal Counsel, joined the meeting.

STAFF COUNCIL

Mr. Geraud advised that a copy of the proposed Bylaws for the Staff Council had been circulated to each Trustee for consideration. He noted that during the past year a Task Force Committee had reviewed employee-employer relations on campus. Staff employees expressed their concern to this Committee that they did not have a structured means by which they could communicate their concerns to the President. The Staff Council is being proposed so that staff employees will have a structured means for communication with the President. It is planned that the Staff Council will be composed of 45 elected staff members from the various groups on campus. The Staff Council has the approval of President Carlson and the Personnel Administration Advisory Committee. After further discussion, Mr. Bunning noted that the Trustees were in favor of a Staff Council and he moved that the President proceed with the University Regulation to form a Staff Council. The motion was seconded by Mr. Sullivan, and it carried.

Mr. Geraud left the meeting.

BUDGET COMMITTEE

Vice President Brodrick called on Mr. Bunning for a report from the Budget Committee. Chairman Bunning advised that he had met with E. Van Jacobson, Internal Auditor. Hereafter, Mr. Van Jacobson will provide the Trustees with a written monthly report regarding his audit activities. Unusual audit matters will be detailed. The original audit report will be sent directly to the Trustees and the Trustees will then determine the distribution of the report.

PHYSICAL PLANT

Vice President Brodrick called on Mr. Sullivan for a report from the Physical Plant and Equipment Committee. A copy of the minutes of the October 14, 1976, Physical Plant and Equipment Committee meeting is attached as Enclosure 1.

Mr. Sullivan noted that Dean Robert M. Daugherty, Jr. had reported on the Medical Education Capital program and advised that administrative space is needed. The Governor has granted permission for \$57,000 of State funds to be used to begin the renovation of the old Ivinson Hospital. There is a question, however, as to who should supervise the construction project. If the State is responsible for the project, Dean Daugherty feels that Morris Jones, University Architect, should act as Dean Daugherty's and the University's liaison with the State Departments involved. If the State does not handle the project, then the funds should be transferred to the University and the project handled according to the University's usual procedures. He noted that if the State handles this project, matters regarding the project will not be referred to the Trustees for decision but rather for information.

Mr. Sullivan said that investigation is continuing regarding the unsatisfactory condition of the tile in the swimming pool in the Physical

Education Building. Mr. Charles Groathouse, Contractor, has advised that he feels that the damage is within the warranty and that the damage will be fixed in the near future.

The Physical Plant and Equipment Committee considered who should be responsible for the maintenance of the playing surface of the golf course. It was felt that maintenance on this surface should be started immediately. Mr. Sullivan moved that the maintenance of the greens, fairways, and rough of the Red Jacoby Golf Course and the maintenance and repair of all other facilities in the Red Jacoby Golf Park be assigned to the Director of the Division of Physical Plant, effective immediately; that the proposed operating budget which is included in the Physical Plant section of the President's Report to the Trustees be approved; and that equipment related to grounds and maintenance be transferred from the Golf Course Property Account to the Physical Plant Property Account. Mr. Gillaspie seconded the motion, and it carried.

As a matter of information only, Mr. Sullivan reported that no decision had been made as to the maintenance of the Little League, Youth Fields, and Tennis Courts area.

Vice President Brodrick announced that the meeting would recess for lunch. President Carlson introduced the students invited to lunch with the Trustees. The meeting reconvened in open session at 1:05 p.m. with the same Trustees present.

As a matter of information only, Mr. Sullivan reported that the extent of the damage to the new Law Building resulting from the heavy rain during July apparently will not be as great as it first appeared, costs are still being assembled. Also, he noted that the University has not been contacted again by the Highway Department regarding Highway 130 right-of-way.

Mr. Gillaspie reported that the ad hoc Committee had reviewed the Laramie Country Club's request that the Agronomy Farm be annexed to the City. He advised that the Committee agreed that it would be inappropriate to annex all of the Agronomy Farm to the City. To be eligible for annexation, the Country Club property must be contiguous to City property. Therefore, the Country Club's purpose would be served by annexing to the City the Highway 230 right-of-way from the City limits to the Country Club entrance. The purpose would also be served by annexing a strip of Agronomy Farm property contiguous to both the City and the Country Club property. The Committee proposed that the options be discussed with the Country Club's representative and that the Club be encouraged to discuss the subject further with the City. After discussion, it was decided that President Quealy should advise Mr. Gene Smith of the Laramie Country Club that at this time the Trustees did not feel that they should seek annexation of the total Agronomy Farm to the City but that they had no objection to the annexation of the Laramie Country Club property.

Mr. Gillaspie advised that the ad hoc Committee had reviewed the request for a sewer line through the Torrington Substation. It was noted that funds are not presently in the proposed 1977-78 budget for this project. Mr. Gillaspie moved that \$20,000-\$25,000 be included in the 1977-78 proposed budget for this project. Mr. Hines advised that he felt

that the Trustees should wait until a sewer district is formed and then at that time consider joining the sewer district. After further discussion, Mr. Gillaspie withdrew his motion. It was then decided that no action would be taken on the sewer line at this time as the purpose and location of the Torrington Substation would probably need to be reviewed in the future.

MEDICAL EDUCATION COMMITTEE

Dr. Thorpe said that the Medical Education Committee had met and that

Dean Daugherty had advised the Committee that the College of Human Medicine had applied for membership in the American Association of Medical Colleges. Mr. Brodrick said that the contract has been let for the Family Practice Building in Casper. He further noted that it is anticipated that the first students will be enrolled in the College of Human Medicine Fall semester 1979.

CONTRACT, GRANTS, GIFTS, AND SCHOLARSHIPS

It was moved by Mr. Hines, seconded by Mrs. McEwan, and carried to accept

contracts, grants, gifts, and scholarships in the total amount of \$818,158.39 in the following individual amounts: (1) Contracts and Grants for the period August 24, 1976 through September 29, 1976, \$757,804.00; and (2) Gifts and Scholarships for the period September 1, 1976 through September 30, 1976, \$60,354.39.

MATTERS FOR REPORT AND/OR PRELIMINARY CONSIDERATION

Dr. Jakubauskas reported that the John Bugas Chair in the Department of

Economics had been filled by a distinguished economist. He also noted that the Economics Department had received \$600,000 from the Environmental Protection Agency and that the University would be cooperating with the University of New Mexico on this project. Further, he advised that the Economics Department had applied for a grant from the State of Ohio Public Utilities Commission to do research on utilities, economics, etc.

Although the University was not selected as the recipient of this grant, Wyoming's Department of Economics ranked fourth out of 15 proposals submitted nationally.

Governor Herschler joined the meeting at 1:35 p.m. and is hereby recorded as being present.

Mr. Hines moved that on behalf of the Trustees that President Quealy write a letter to the staff of the Branding Iron congratulating them on the excellent quality of their publication. The motion was seconded by Mr. Sullivan, and it carried.

Governor Herschler advised that he had received a copy of a letter written to the Department of Health, Education, and Welfare by Mr. Richard Bloor regarding Mr. Bloor's complaint against the University.

President Carlson announced that the Trustees would be traveling to Jelm Mountain to visit the observatory after the adjournment of the meeting.

ADJOURNMENT AND DATE
OF NEXT MEETING

There being no further business,
Vice President Brodrick declared the
meeting adjourned at 1:45 p.m. The next meeting of the Trustees will
be November 12, 1976.

Respectfully submitted,



Karleen B. Anderson
Deputy Secretary

MINUTES OF THE
COMBINED
PHYSICAL PLANT AND EQUIPMENT COMMITTEE, AND BUDGET COMMITTEE
October 14, 1976

The meeting was called to order at 2:35 P.M. by Chairman Sullivan.

ROLL
CALL

Those present, in addition to Mr. Sullivan, were Mrs. McEwan; Messrs. Gillaspie, Brodrick, Bunning, Hines, Smith; Dr. Carlson; Dr. Thorpe; Messrs. Geraud, Jones, Jackson, Arnold, McCarty; and Dr. Daugherty. Mr. Wilson was absent.

MEDICAL
EDUCATION
CAPITAL
PROGRAM

Dr. Carlson reported he had given the Budget Committee a brief description of the Medical Education Capital Program, even though this program is handled by the State, not the University. He said Dr. Daugherty, Dean of the College of Human Medicine, and he had met with the Governor about three weeks ago regarding the program. Dr. Daugherty reported administrative space is needed and the space available now is inadequate for next year's people. He said the Governor had granted permission for \$57,000 of State money to be used to start the renovation of the old Ivinson Hospital, but there is a question as to who should supervise the construction project. If the State is to do this, Dr. Daugherty suggested that Morris Jones supervise the project because of his experience in long-range planning and because he knows the problems involved. If not, he recommended the money be transferred to the University. In this event, it would be handled according to usual University procedures. If the State is to handle it, then the subject will not be referred to the Trustees. Dr. Carlson said if a major Medical Education Building is to be built on this campus, it will be handled by the State--not the University. Dr. Daugherty left the meeting at 2:48 P.M.

SWIMMING POOL,
JOHN CORBETT
PHYSICAL EDUCATION
BUILDING

Mr. Jackson said we have received the opinion from Mr. Toohy, the architect, regarding the unsatisfactory condition of the tile in the Physical Education Building swimming pool, but that it had arrived too late for the administration to make a recommendation to the Trustees. However, he said the report indicates the University has a claim against the contractor

and subcontractor. Dr. Carlson wrote to Charles Groathouse, Contractor, today saying that he should correct the deficiency at the swimming pool, but as yet has not heard from him or the subcontractor. Mr. Jackson read the entire letter to the Committee. No action was taken.

GOLF COURSE
MAINTENANCE

Mr. Jackson reported the Director of the Physical Plant Division is ready to take over the responsibility for the maintenance of the playing surface of the golf course and that work on this surface should be started immediately so winter care is provided. Mr. McCarty reported the projected budget the Athletic Department has now for the Golf Course maintenance is well in hand.

The Committee voted to recommend to the Trustees that the responsibility for the maintenance of the greens, fairways and rough of the Red Jacoby Golf Course and the maintenance and repair of all other facilities in the Red Jacoby Golf Park be assigned to the Director of the Division of Physical Plant, effective immediately; that the proposed operating budget which is included in the Physical Plant section of the President's report to the Trustees be approved and that equipment related to grounds maintenance be transferred from the Golf Course property account to the Physical Plant property account. Dr. Thorpe and Dr. Carlson left the meeting.

LITTLE LEAGUE
YOUTH BASEBALL
FIELDS AND TENNIS
COURTS MAINTENANCE

Mr. McCarty said he would like for the Division of Physical Plant to have the responsibility for the maintenance of the Little League, Youth Fields, and Tennis Courts area. Mr. Jackson said additional talks with the City about its share of maintenance costs and the City's use and scheduling of the facilities are necessary before responsibilities can be resolved. No recommendation was made by the Committee.

LAW
BUILDING

Mr. Arnold reported it appears the extent of the damage to the new Law Building resulting from the heavy rain during July is not as great as it seemed at first and in another two weeks the final report should be ready. At present, change orders are being made on actual payroll costs. Mr. Jackson said that through the

last change order, \$157,900 remains in the building contingency. Dr. Carlson returned to the meeting at 3:09 P.M.

HIGHWAY 130
RIGHT OF WAY

It was reported that all rights of way requested have not been granted nor has the University been contacted again by the Highway Department; also that there is no further information to be relayed to the Committee nor to the Trustees at this time.

TRIP TO
OBSERVATORY
SITE

This trip will be scheduled for some time in the near future.

UNIVERSITY SINGLE
GAME ATTENDANCE
RECORDS FOR FOOTBALL
AND BASKETBALL

Dr. Carlson distributed copies of the memorandum and graph regarding single game attendance records which he had received from the Campus Planning Office. More copies are available if the Trustees wish to have them.

REQUEST OF LARAMIE
COUNTRY CLUB FOR
ANNEXATION OF
AGRONOMY FARM
TO CITY

The Committee discussed the request of the Country Club and suggestions were made, but it was the consensus that no recommendation would be made now.

SEWER--TORRINGTON
SUBSTATION

The Committee discussed this project and Mr. Jackson read the letter received by the University from the West Highway Sewer District in which the request had been made. The consensus was that more thought needs to be given to this, and Chairman Sullivan asked Mr. Gillaspie to contact the West Highway Sewer District "people," requesting that we be sent a letter by them which would outline the whole project. No action was taken.

AD HOC
COMMITTEE

The Committee was reminded that at the last meeting of the Trustees, Mr. Quealy appointed an Ad Hoc Committee to review the request of the Laramie Country Club and to also review the request for a sewer line at the Torrington Substation. The Ad Hoc Committee was to meet immediately following this meeting, it was reported.

ADJOURNMENT

The meeting was adjourned at 3:55 P.M.

Respectfully submitted,

Joseph B. Sullivan
Joseph E. Sullivan
Chairman